

**CITY OF NEWPORT NEWS
CONSTRUCTION PROJECT REFERENCE FORM**

Complete all sections of this form and upload in the designated section in the Questionnaire. Failure to provide correct and complete information may deem the bid non-responsive. The City reserves the right to ask for additional information.

Provide three (3) project references **similar in character and scope** to the Work specified in this Contract which have been successfully completed by this Bidder and proposed sub-contractors or employees with principal roles in this Contract during the time frame specified in the solicitation. (The term "completed" means accepted and final payment received from the Owner or authorized representative). Ensure that each contact person's information is current.

Company/Bidder Name:

1. Reference #1

Project Location and Type/Description of Work/Project Cost:

Owner's Name:

Owner's Address:

Owner's Contact Person Name:

Contact Person Phone Number:

Contact Person Email Address:

Date Project was Completed:

Additional Comments (optional):

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2. Reference #2

Project Location and Type/Description of Work/Project Cost:

Owner's Name:

Owner's Address:

Owner's Contact Person Name:

Phone Number:

Email Address:

Date Project was Completed:

Additional Comments (optional):

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3. Reference #3

Project Location and Type/Description of Work/Project Cost:

Owner's Name:

Owner's Address:

Owner's Contact Person Name:

Phone Number:

Email Address:

Date Project was Completed:

Additional Comments (optional):