

SECTION 00417 - DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCE AND PARTICIPATION

WILDLIFE HAZARD REMEDIATION & NORTH EMPLOYEE PARKING LOT EXPANSION  
AUTHORITY PROJECT NOS. 8505 23 & 8510 23  
TAMPA INTERNATIONAL AIRPORT

Select one of the following responses.

**No. Bidder is NOT proposing DBE goal.**

No specific goal for DBE participation has been established for this Bid; however, the Bidder will make a good faith effort, in accordance with Owner's DBE Policy and Program, throughout the term of the awarded Contract, to subcontract with DBE firms certified under the Florida Unified Certification Program (FLUCP) pursuant to 49 CFR Part 26 in the performance of the awarded Contract.

**OR**

**Yes. Bidder is proposing DBE goal.**

The Bidder assures that it will subcontract with DBE firms in an amount equal to at least \_\_\_\_% of the total dollar amount of the awarded Contract. The Bidder is required to submit a Letter of Intent for each DBE that is proposed to participate in the awarded Contract at the time the Bid is submitted to the Owner. The actual DBE contractual commitment will be the total amount of participation shown on the validated Letter(s) of Intent submitted by the Bidder. It is understood that the amounts shown on the Letter(s) of Intent are estimates and that actual amounts paid to DBE subcontractors may vary depending on the final adjustments of the estimated quantities; however, the DBE contractual commitment can only be modified by an amendment or change order.

By: Name of Bidder: \_\_\_\_\_

Date: \_\_\_\_\_

Bidder Representative's Name:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
(Bidder Representative's Signature)

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**Letter of Intent Instructions Checklist**

Follow this checklist when completing the Letter of Intent.

- A separate Letter of Intent has been completed for each proposed DBE firm.
- The Bidder's name, address, telephone number, FAX number and e-mail address has been entered.
- The proposed DBE firm's name, address, telephone number, FAX number and e-mail address has been entered.
- The description of the work to be performed by the DBE firm has been entered.
- The amount of the proposed DBE firm's subcontract has been entered.
- The Bidder has completed and signed the Commitment section.
- The DBE firm has completed and signed the Affirmation section.
- A copy of the DBE firm's certification letter under the Florida Unified Certification Program (FLUCP) is attached to the Letter of Intent. DBE firm should be certified in the NAICS code and/or description of work that Bidder has indicated as scope of services DBE will perform under the Contract.

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**Letter of Intent**

Name of Bidder's firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax number: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Name of DBE firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax number: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Description of work to be performed by DBE firm: \_\_\_\_\_

Amount of the DBE firm's subcontract \$ \_\_\_\_\_

**Commitment**

The Bidder is committed to utilizing the above-named DBE firm for the work described above.

By: Name of Bidder: \_\_\_\_\_ Date: \_\_\_\_\_

Bidder Representative's Name: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_  
(Bidder Representative's Signature)

**Affirmation**

By: Name of DBE Firm: \_\_\_\_\_ Date: \_\_\_\_\_

DBE Representative's Name: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_  
(DBE Representative's Signature)

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**Letter of Intent**

**If the Bidder does not receive award of the Contract, any and all representations in this Letter of Intent will be null and void.**

**NOTE:** The cost of materials and/or supplies obtained and/or equipment leased by the DBE to perform the subcontract work (except supplies and equipment the DBE subcontractor purchases or leases from the prime contractor or its affiliate) may be included in the subcontract amount. In addition, the Owner will count 100% of the expenditures on materials and/or supplies obtained from a DBE manufacturer and 60% of the expenditures on materials and/or supplies obtained from a DBE regular dealer toward the DBE contract goal. With respect to materials or supplies purchased from a DBE which is neither a manufacturer nor a regular dealer, the Owner will count only the amount of fees or commissions charged for assistance with the procurement of the material or supplies, or fees or transportation charges for the delivery of materials or supplies required on a job site.

END OF SECTION