

## SECTION 00420 - BIDDER'S GENERAL BUSINESS INFORMATION

(Bidders will fully respond to all items)

Each Bidder will furnish with their Bid the following completed and signed statement pertaining to the Bidder's general business information. In addition, the Owner reserves the right to conduct additional investigations into the Bidder's financial viability, work experience and available assets as the Owner may deem necessary to facilitate administration of the Contract in accordance with the Contract Documents. Each Bidder will fully cooperate with all such investigations.

FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

Contact in your firm for inquiries: \_\_\_\_\_

Years in business under present name: \_\_\_\_\_

Date of Incorporation: \_\_\_\_\_

Place of Incorporation: \_\_\_\_\_

Contracting specialties: \_\_\_\_\_

Years performing work specialties: \_\_\_\_\_

Geographic areas of business operation: \_\_\_\_\_  
\_\_\_\_\_

List all Projects presently under contract:

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(Attach additional sheet(s) if necessary)

Work performed in last two years:

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(Attach additional sheet(s) if necessary)

Contract value of work presently  
under construction:

\$ \_\_\_\_\_

Average annual contract value of  
construction work last three years:

\$ \_\_\_\_\_

Total bonding capacity:

\$ \_\_\_\_\_

Value of work presently bonded:

\$ \_\_\_\_\_

Bonding Company:

Address:

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Insurance Agent:

Address:

Phone:

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What types of work are generally performed by your own forces?

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(Attach additional sheet(s) if necessary)

What work will be performed by your own forces on this Project?

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(Attach additional sheet(s) if necessary)

Total employees employed by firm: \_\_\_\_\_

Engineers & Design Professionals \_\_\_\_\_  
CPM Schedulers \_\_\_\_\_  
Project Managers \_\_\_\_\_  
Superintendents \_\_\_\_\_

Estimators \_\_\_\_\_  
Tradesmen \_\_\_\_\_  
Purchasing Agents \_\_\_\_\_  
Other(Describe) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In-House Engineering or fabrication capability: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fabricating floor area (square feet): \_\_\_\_\_

Value of capital equipment owned by firm: \$ \_\_\_\_\_

Bank references and addresses:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the firm have experience with projects of a similar nature and scope within the past ten years? If yes, describe:

Project and Location	Design Professional	Contract with (Firm, Address, Person, Phone)	Amount	Date Completed
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

(Attach additional sheet(s) if necessary)

Has the firm failed to complete a contract within the past ten years? If yes, describe:

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(Attach additional sheet(s) if necessary)

Has the firm been debarred, suspended or prohibited from contracting or bidding with a Federal, State or local Government entity during the past ten years? If yes, describe:

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(Attach additional sheet(s) if necessary)

Has the firm been involved in a bankruptcy or reorganization within the past ten years? If yes, describe:

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(Attach additional sheet(s) if necessary)

Does the firm have any pending claims or suits by others against firm? If yes, describe:

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(Attach additional sheet(s) if necessary)

Does the firm have any pending claims or suits against others? If yes, describe:

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(Attach additional sheet(s) if necessary)

Has the firm filed written claims or suits against others within the past two years? If yes, describe:

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(Attach additional sheet(s) if necessary)

Has the firm been assessed liquidated damages within the past five years? If yes, describe:

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(Attach additional sheet(s) if necessary)

Has the firm been refused a bond within the past five years? If yes, describe:

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(Attach additional sheet(s) if necessary)

Is the firm in compliance with all EEO requirements? \_\_\_\_\_

List three most significant projects presently under construction:

Project and Location	Design Professional	Contract with (Firm, Address, Person, Phone)	Amount	Date Completed
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

(Attach additional sheet(s) if necessary)

List of equipment available for the Work:


Key Personnel available for the Work:

Name	Title	Experience in this type of Work (years)	Area of Responsibility
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of individual with direct managerial responsibility for this entire Project:

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List the name, title, experience, and area of responsibility of each Project Manager and Field Supervisor, which Bidder will use on this Project:

Name	Title	Experience in this type of work (years)	Area of Responsibility
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Attach additional sheet(s) if necessary)

**ENCLOSE A COPY OF LATEST FINANCIAL STATEMENT.**

This form will be signed by an Officer of the firm or an individual so authorized by an Officer of the firm.

Type of firm:

Corporation: \_\_\_\_\_  
Partnership: \_\_\_\_\_  
Individual: \_\_\_\_\_  
Company: \_\_\_\_\_

Name: \_\_\_\_\_

Signature \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

END OF SECTION