

PERFORMANCE EVALUATION SURVEY

(This section to be completed by firm)

TO THE ATTENTION OF:

NAME OF CLIENT'S COMPANY:

EMAIL:

COMPANY BEING SURVEYED:

SUBJECT: REQUEST FOR PROPOSAL (RFP) 1302-31 FOR AUDIT SERVICES

To Whom It May Concern:

The Flagstaff Unified School District has implemented a process that collects past information on audit services. The information will be used to assist the district in the evaluation to determine responsive and responsible procurement of the above Firm.

The company listed above has chosen to participate in this solicitation. They have listed you as a past or present client that they have provided services for. Both the company and FUSD would greatly appreciate you taking a few minutes out of your busy day to complete the accompanying questionnaire.

Please evaluate the Performance of the Contractor based on the following criteria:

| | | |
|----------------------|---|-------------|
| Non-Resonse | = | 0 Points |
| Poor Response | = | 1-2 Pints |
| Fair Response | = | 3-4 Points |
| Good Response | = | 5-6 Points |
| Very Good Response | = | 7-8 Points |
| Exceptional Response | = | 9-10 Points |

| # | Criteria | Unit | SCORE |
|---|---|--------|-------|
| 1 | Ability to maintain schedule | (1-10) | |
| 2 | Communication with firm and clients | (1-10) | |
| 3 | Ability to meet requirements and needs of clients | (1-10) | |
| 4 | Quality of services provided | (1-10) | |
| 5 | Overall customer satisfaction (comfort level in using firm again) | (1-10) | |

TOTAL POINTS _____

Thank you for your time and effort in assisting the firm in this important endeavor. Please email this questionnaire to Flagstaff Unified School District at purchasing@fusd1.org by March 3, 2026.

Signature

Date

Printed Name (Company being Surveyed)

Title