

**BID PROPOSAL**

Submitted \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
*Name*\_\_\_\_\_  
*Firm*\_\_\_\_\_  
*Address*\_\_\_\_\_  
*City, State, Zip Code*

County of Volusia, Florida  
Purchasing and Contracts Division  
123 West Indiana Avenue, Room 302  
DeLand, Florida 32720-4608

**Subject: Heron Street, Egret Avenue, and Mallard Street Seawall Replacement Project**

Dear Sir or Madam:

The undersigned, as bidder, hereby declares that the only person(s) interested in the project, as principal(s), is/are named herein and that no other person(s) other than herein mentioned has/have any interest in this project. Furthermore, that this bid is submitted without connection or arrangement with any other person (s), company (ies), or parties making a bid, and that the bid is in all respects fair and made in good faith without collusion or fraud.

The bidder further declares that it has examined the site of the work and that from his/her knowledge and experience, and/or that it has made sufficient test and/or other subsurface investigations to fully satisfy himself/herself that such site is correct and suitable for this work and it assumes full responsibility, and therefore, it has examined the drawings and specifications for the work and acknowledge from his/her experience, and/or from professional advice, that the drawings and specifications are sufficient for the work to be done, and also declaring it has examined the other contractual documents relating thereto, including the legal advertisement for bids, instructions to bidders, bid security or bid bond, contract, separate payment and performance bonds, general and special conditions, technical specifications, drawings and has read all addenda prior to the opening of bids, and that it has satisfied himself/herself fully, relative to all matters and conditions with respect to the work to which this project pertains.

The bidder proposes and agrees, if this bid is accepted, to contract with the County of Volusia, Florida in the form of the contract specified, to furnish all necessary materials, all equipment, all necessary machinery, tools, apparatus, means of transportation, and labor necessary to complete the work specified in the contract documents, and called for by the plans/drawings and specifications and in the manner specified. The bidder further proposes and agrees to comply in all respects with the time limits for commencement and completion of the work as stated in the contract.

The bidder further agrees that the deductions for liquidated damages, as stated in the contract documents, constitute fixed, agreed, and liquidated damages to reimburse the County for additional costs to the County resulting from the work not being completed within the time limit stated in the contract documents.

The bidder further agrees to execute a contract and, if required, furnish satisfactory separate one-hundred percent (100%) payment and performance bonds therefore, within ten (10) consecutive days after written notice being given by the County of the award of the contract, and the undersigned agrees that in case of failure on its part to execute the said contract and the contract bonds within the ten (10) consecutive days after the award of the contract, the cashier's check or bid bond accompanying its bid and the money payable thereon shall be paid to the County of Volusia, Florida as liquidation of damages sustained by the County; otherwise the check accompanying the bid shall be returned to the undersigned after the contract is signed and contract bonds are recorded.

The undersigned agrees to accept the County Council's adopted policies, which assure and encourage the full participation of Disadvantaged Business Enterprises (DBE) in the provision of goods and services. The County encourages joint ventures between majority-owned firms and qualified disadvantaged / minority / women-owned firms.

The undersigned agrees to accept in full compensation therefore the extended unit prices items named in the following schedule. It is understood that the unit prices quoted or established for a particular item are to be used for computing the amount to be paid to the contractor, based on the quantities actually constructed as determined by the applicable measurement and payment portion of the technical specifications.

The undersigned is duly authorized to execute this proposal/offer document and any contract (s) and/or other transactions required by award of this solicitation and acknowledge that the information provided in this bid is accurate and true.

Sincerely,

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*Corporate or Authorized Signature*

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*Print Name*

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*Title*

**BID FORM**

County of Volusia, Florida  
Purchasing and Contracts Division  
123 West Indiana Avenue, Room 302  
DeLand, Florida 32720-4608

The undersigned hereby declare that \_\_\_\_\_ has examined the plans and specifications with related documents and the site of the proposed work and, being familiar with all the conditions surrounding the construction of:

**Heron Street, Egret Avenue, and Mallard Street Seawall Replacement Project**

Further declare \_\_\_\_\_ will furnish all permits, if required, supervision, labor, materials, supplies and equipment to construct the project in accordance with the contract documents, within the time set forth therein, and at the price stated below. The price is to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.

**Pricing shall be completed via Excel spreadsheet  
See Exhibit G – Bid Price Sheet 26-B-38IF**

**Payment and Performance Bond is required for this project.**

**A 5% Bid Bond is required and executed on the bond form provided in this bid package.**

The Bidder will be held responsible for any and all discrepancies, errors, etc., in discounts or rebates which are discovered during the Contract term or up to and including three (3) years following the County's annual audit.

The County reserves the right to reject any or all bid proposals, to waive informalities, and to accept all or any part of any bid proposal as may deemed to be in the best interest of the County.

The County reserves the right to award based on the total bid price or a combination of total bid price and alternate bid price.

It is incumbent upon each bidder to carefully examine all specifications, terms, and conditions contained herein. Any inquiries, suggestions, or requests concerning interpretation, clarification or additional information shall be made in writing, through the Procurement Analyst. The County will not be responsible for any oral representation(s) given by any employee, representative or others. The issuance of a written addendum is the **only** official method by which interpretation, clarification or additional information can be given.

If it becomes necessary to revise or amend any part of this bid, notice may be obtained by accessing our web site. **The bidder in the Bid Submittal form must acknowledge receipts of amendments by signing, dating, and returning the Addenda with the proposal. Each bidder should ensure that all addenda and amendments to this Bid have been received BEFORE submitting the bid.** Check the Volusia County web site at <http://vcservices.vcgov.org/bidlistnet1> for any addenda.

DUNS#: \_\_\_\_\_ (if available) Fed I.D. #: \_\_\_\_\_

**END OF BID FORM**

## OFFICERS AND SIGNIFICANT STAKEHOLDERS

**Failure to list all officers and significant stakeholders of the business may prevent the proposal/offer from being considered for award.**

President's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Vice President's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Secretary's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Treasurer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Project Manager's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Superintendent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**EXPERIENCE/COMPLETED PROJECTS**

Firm's Name: \_\_\_\_\_

List below the requested information concerning projects your organization has completed for the type of work required in this project (Use additional sheets, if necessary). **A minimum of three (3) of the listed projects must have been completed for agencies/entities other than the County of Volusia.**

Project Description	Project Location	Contract Value	Owner's Name, Address, Phone, and E-mail

## COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or thirty (30) days after opening, submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Bidders must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a bid authorizes release of the firm's credit data to the County of Volusia.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/bid package are exempt from the Public Records Act. The protected information must be submitted to the County in a separate envelope marked accordingly.

By submitting a response to this solicitation, the firm agrees to defend the County in the event we are forced to litigate the public records status of the company's documents.

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Name and Title

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Signature

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Firm

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Street address

---

City, State, Zip

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Date

**Certification Regarding  
Debarment, Suspension, Ineligibility  
And Voluntary Exclusion**

**TO BE COMPLETED BY PRIME CONTRACTOR**

- 1) The prospective primary participant (contractor) certifies to the best of its knowledge and belief, that it and its principals (subcontractors and suppliers):
  - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this bid proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
  - (d) Have not within a three (3) year period preceding this bid proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- 2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this bid proposal.

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Date



**Certification Regarding  
Debarment, Suspension, Ineligibility  
And Voluntary Exclusion**

**TO BE COMPLETED BY ALL SUB-CONTRACTORS**

1. The prospective participant (sub-contractor) certifies to the best of its knowledge and belief, that it and its principals (subcontractors and suppliers):
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b. Have not within a three (3) year period preceding this bid proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
  - d. Have not within a three-year period preceding this bid proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this bid proposal.

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Date

## TRENCH SAFETY ACT COMPLIANCE

Section 553.60 to 553.64, Florida Statutes, incorporated the Occupational Safety and Health Administration's (OSHA) safety standards, 29 CFR s: 1926.650 to 1926.652, Subpart P, as the State Standard. The Department of Labor and Employment Security may adopt updated or revised versions by rule. Other state or political subdivisions may also have standards that are applicable.

If trench excavation in excess of five (5) feet in depth will be required on the project, the contractor shall identify the cost of compliance with the applicable trench safety standards below. **If there will be no trench excavation in excess of five feet in depth on the project, write "not applicable" below.**

The contractor shall comply with all applicable trench safety standards, during all phases of the work, if awarded the contract. Additionally, the contractor shall ensure that all subcontractors comply with the Act.

Contractor acknowledges that costs for complying with the Trench Safety Act (90-96, Laws of FL), effective October 1, 1990, are included in the bid price and hereby gives assurance that, if awarded the contract, the contractor or subcontractor performing trench excavation work on the project shall comply with the applicable trench safety standards. The contractor further identifies the cost as follows:

Trench Safety Measure (Description)	Units of Measure	Quantity	Unit Cost	Extended Cost
A.				
B.				
C.				
D.				
E.				
F.				

**TOTAL: \$**\_\_\_\_\_

If applicable, this certifies that all trench excavation done within the control of the contractor shall be in accordance with all applicable standards and with the specifications and all requirements of Sections 553.60 to 553.64, Florida Statutes.

**FAILURE TO COMPLETE THE ABOVE MAY RESULT IN THE BID BEING DECLARED NON-RESPONSIVE.**

*(Additional sheets shall be attached, as needed, and items shall be organized to correspond with the bid format).*

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City, State, Zip