



CDBG Grant No: CDBG NO. B-25-MC-04-0517  
City Project No. 2026-IFB-029-GR277  
Project Name: CDBG Funded - Henry Jones Legacy Park Phase 1 Construction

### SECTION 3 BUSINESS CERTIFICATION

(Must be submitted with Bids \$100,000 and over)

The undersigned makes this affidavit with full knowledge that its contents will be used in the expenditure of funds provided by the United States Government. Under penalty of perjury, he/she hereby claims the following preference under the **Section 3** requirements for the following

Under the penalty of perjury, I hereby state:

I, \_\_\_\_\_, am the \_\_\_\_\_ of  
(Name of owner, officer, representative) (Title)

\_\_\_\_\_, located at \_\_\_\_\_;  
(Company Name) (Address, City, State, Zip)

whose business concern is

- ☐ 51 percent or more owned and managed by qualified **Section 3** residents;
- ☐ Employs **Section 3** residents for at least 30 percent of its full-time, permanent staff; or
- ☐ Provides evidence of a commitment to subcontract to **Section 3** business concerns, 25 percent or more of the dollar amount of the awarded contract.
- ☐ None of the above.

And, for the project named above, we claim preference in contracting as a **Section 3** business in the category listed below:

- ☐ Category 1: Business concern that is 51 percent or more owned by residents of the housing development for which the **Section 3** covered is expended or whose full-time permanent work force includes at least 30 percent of these persons as employees.
- ☐ Category 2: Business concern that is 51 percent owned by residents of on, scattered site or placed-

based, Section 8 housing or residents of any Low-Income Housing Tax Credit (LIHTC) Housing, whose full-time permanent work force includes at least 30 percent of these persons as employees.

- ☐ Category 3: Business concern that is 51 percent or more owned by **Section 3** residents, including residents receiving other HUD housing assistance or who live in low-income households, or whose full-time permanent work force includes at least 30 percent of these persons as employees.
- ☐ Category 4: Business concerns that subcontract at least 25 percent of the total contract award to **Section 3** business concerns (Categories 1-3 above.)

I agree to follow HUD guidelines to Self-Certify and provide HUD with the required documentation as per [www.hud.gov/Sec3Bixz](http://www.hud.gov/Sec3Bixz).

#### AFFIANT

I declare under penalty of perjury, that the information provided in this affidavit and all supporting documents are true and correct.

Signature

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Printed Name

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Date

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#### NOTARY

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared

\_\_\_\_\_ (name of signer), whose identity was proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this document, and who acknowledged that he/she signed the above/attached document.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_