

**CITY OF SIERRA VISTA
OFFER AND AUTHORIZED SIGNATURE FORM**

(Must be submitted with the Bid)

The Undersigned hereby offers and agrees to enter into negotiations with the City to provide the material or service in compliance with all terms, scope of work, conditions, specifications, and amendments in the solicitation.

For clarification of this offer, contact: Helen Lee, Chief Procurement Officer, 1011 N. Coronado Dr, Sierra Vista AZ 85635; Phone: 520-439-2207; E-mail: Helen.Lee@SierraVistaAZ.gov:

Company Name _____

Address _____

Signature of Person Authorized to Sign _____

Printed Name _____

Title _____

Phone _____

E-mail _____

DUNS Number _____

If the entity is a Corporation, also complete the form below:

Whereas, _____, a(n) _____ (Name of State) Corporation, is required to execute certain documents which are necessary for the prompt and efficient execution of the corporate business;

NOW, THEREFORE, BE IT RESOLVED, by the Officer of _____ (Corporate Name), that (name of parties authorized) _____, is/are authorized to execute and sign on behalf of said corporate the following:

1. Contract
2. Bond
3. Payrolls

4. Claims
5. Change Orders
6. All other papers necessary for the firm's affairs and the execution of the Contract.

The powers and duties herein granted shall be and are hereby granted for the duration of the contract for this project or until express notice of revocation has been duly given in writing, whichever is the lesser period.

Dated and passed by the Officer of Corporation this _____ day of _____, 20____.

(Seal of Corporation)

(Signature of Persons Authorized to Sign)

(Title)

State of _____)
County _____)

This instrument was acknowledged before me on the _____ day of _____, 20____, by _____ appearing before the undersigned Notary Public, and stated that he executed such instrument on behalf of said corporation for the purpose and consideration therein expressed.

Notary Public

My Commission Expires: _____